

# Summer Internship Program

<https://civicinnovation.nd.edu/internships>

The Center for Civic Innovation (CCI) Internship Program is a partnership that pilots and contributes to community-engaged, sustainable projects to address real world challenges in South Bend and Elkhart Indiana. Interns work in small project teams to approach complex community issues through technical, analytical, and empathetic problem-solving skills. Intern project teams use design thinking methodology, meet with stakeholders, and develop project plans to create meaningful and positive impact in the surrounding community.

Accepting applicants from all academic backgrounds with interest in our four focus areas:

- Equitable Access to Health and Wellbeing;
- Safe, Affordable, and Efficient Housing;
- Urban Sustainability and Resilience

**Covid-19 Statement:** We are following University public health guidelines and may need to adjust dates and/or in-person activities accordingly. While the University has not yet determined whether vaccines will be mandated for participants in the summer 2022 CCI Internship Program, the University has mandated vaccines for all its students, faculty, and staff for the fall 2021 semester, and it is likely that some form of vaccine mandate will be applied to summer 2022 CCI Internship participants.

## *Intern Benefits:*

- 8- Week Paid internship through the University of Notre Dame
  - \$13/hr for college students
  - \$10.50/hr for high school students
- Interns connect regularly with community leaders and professionals
- Exceptionally diverse and collaborative environment
- Up to three hours per week of professional and/or personal development
- Leadership, project management, design thinking, and diversity and inclusion training
- Opportunities to participate in local social events with other interns

## *Job Requirements:*

- Current or recently graduated college or high school student
- Must be 16 years or older at start of internship
- Must be available for the entire 8-week duration and work hours (College: 35 hours/week, High School: 35 hours/week) 9:00 AM - 4:30 PM including a 30 minute unpaid lunch with some night and weekend meetings required.
- Strong interpersonal skills to build rapport with project and community partners
- Ability to work in a fast-paced environment both independently and in a group setting
- Interest in developing innovative solutions to community identified concerns
- U.S. citizen, national, or permanent resident

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## *About CCI Internship Program*

Our model of an educational ecosystem brings people from different backgrounds and different sectors -- educational institutions, local government, and community organizations-- together to tackle our community's most challenging problems.

*The Center for Civic Innovation Statement:* All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender, gender identity, national origin, disability or protected veteran status.